

MONTGOMERY COUNTY NON-CONSENT TOW TRUCK INFORMATION PACKET

APPLICATIONS MUST INCLUDE COPIES OF ALL REQUIRED DOCUMENTATION AND APPLICABLE FEES TO BE COMPLETE.

GENERAL INFORMATION:

Forms and the *Rules and Regulations for Non-Consent Towing and Storage Services* can be found on our website at www.mocosheriff.com, under *Non-Consent Tow Information* or picked up at the information desk in the lobby of the Montgomery County Sheriff's Office, #1 Criminal Justice Drive, Conroe. Recorded instructions can be heard at 936.760.5801.

Completed applications will be accepted at the information desk of the Montgomery County Sheriff's Office **9am–noon and 2pm–4pm on Tuesday, Wednesday and Thursday.** Applicants will be seen on a first-come first-serve basis. Ample time should be allowed for this process.

Any questions can be directed to Sgt. Randy Eaves at tow.truck@mctx.org or 936.760.5801 (leave a message and your call will be returned).

I.D. APPLICATION PROCESS:

- **To obtain a tow truck operator ID card, you must turn in a completed application to the Montgomery County Sheriff's Office, wherein you will be provided with a receipt for payment of the \$15.00 MCSO application fee.**
- **An additional (separate) money order made payable to DPS for \$15.00 must be presented at time of fingerprinting for this portion of the application process to be completed.**
- Allow ample time for fingerprint and photo processing.
- A 30-day temporary permit will be issued pending issuance of the permanent permit.
- Operators **MUST** provide a valid contact phone number for notification of date and time to pick up permanent I.D. card.

TOW TRUCK PERMITTING PROCESS:

- A completed application must be turned into the information desk at the Montgomery County Sheriff's Office, #1 Criminal Justice Drive, Conroe before a tow truck inspection will be scheduled.
- After filing initial application, tow truck owners must schedule an appointment for inspection of truck and issuance of permit (decal/chip). Contact phone number is **936.760.5801**. Leave a brief message, to include company name, the number of trucks you are permitting and a contact phone number and someone will return your call as quickly as possible to schedule a time for the inspection.